

Evidence of An Accessibility Plan for CSC, Office of Attorney Regulation Counsel

INTRODUCTION

The Office of Attorney Regulation Counsel is committed to ensuring accessibility for all employees, customers, and stakeholders. This plan outlines the specific steps we will take to improve accessibility across our organization. We have made great progress since HB21-1110 was passed and have decided to build a new and accessible website from the ground-up and is 90 percent complete and is due to go live August 2024.

1. Policy Development

Objective: Establish and implement comprehensive accessibility policies.

- **Action Item:** Develop an accessibility policy that outlines our commitment to accessibility and compliance with relevant laws and regulations
- **Timeline:** By September 2024
- **Responsibility:** Chief Deputy Attorney Regulation Counsel, IT and HR compliance teams.

2. Training and Awareness

Objective: Educate Employees on accessibility best practices and the importance of accessibility.

- **Action Item:** Provide mandatory accessibility training for all employees.
- **Timeline:** By July 2024
- **Responsibility:** Chief Deputy Attorney Regulation Counsel, HR

3. Website and Digital Content Accessibility

Objective: Ensure all digital content is accessible to people with disabilities.

- **Action Item:** Conduct an audit of the organization's website to identify and address accessibility issues.
- **Timeline:** By December 2023
- **Responsibility:** IT and Web Development Team/Green Hat Web Solutions

- **Action Item:** Implement ongoing accessibility checks and updates to maintain compliance with the Governor's Office of Information Technology (OIT) WCAG 2.1 AA Standards.
- **Timeline:** Ongoing
- **Responsibility:** IT and Web Development Team/Green Hat Web Solutions

4. **Communication and Feedback**

Objective: Provide accessible communication channels and gather feedback on accessibility from OIT newsletters.

- **Action Item:** Setup an accessibility committee to oversee the implementation of the accessibility plan and report on progress.
- **Timeline:** By August 2024
- **Responsibility:** Senior management
- **Action Item:** Conduct annual review and accessibility policies and practices, update the plan as needed.
- **Timeline:** Annually, starting in August 2025
- **Responsibility:** Accessibility Committee

CONCLUSION

The Office of Attorney Regulation Counsel is dedicated to making continuous improvements in accessibility to ensure an inclusive environment for everyone. This plan outlines our commitment and the steps we will take to achieve our accessibility goals. We will review and update this plan on a regular basis to reflect our ongoing efforts and any changes in accessibility standards.

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